PICKEREL LAKE SANITARY DISTRICT

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**TRUSTEE MEETING MINUTES**

 **August 19, 2017 @ 9:00 A.M.**

**DANA’S COUNTRY STORE**

**ATTENANCE: Meeting was called to order at 9:00 AM. Present were Richard Sprenger, Craig Bair and Mary Finnesand. Also present were Al Fedje, Maintenance/Treasurer, and Mary Jo Button, Clerk.**

**MINUTES: Motion was made by Finnesand and seconded by Sprenger to approve the minutes from the July 17, 2017 meeting. Motion carried.**

**TREASURER’S REPORT: Financial report as of 07/31/17 was presented by Fedje. The report reflects balances on hand for the following: Capital Improvement Fund: $38,106.49, General Account Checking: $6,580.41, General Account Savings: $72,394.43, Reserve and Replacement: $162,013.19 and Total Checking/Savings: $279,094.52. A motion was made by Spremger and seconded by Finnesand to accept the Treasurer’s report. Motion carried.**

**A motion was made by Sprenger and seconded by Finnesand to approve the following expenses with the motion carrying: Lake Region Electric (electrical usage),787.91; Ottertail Power Company (electrical usage), $26.07 and $26.58; Venture Comm. (telephone), $89.70; Milbank Winwater Works (maintenance) $2,741.66; Dakota Pump and Control (maintenance), $377.55; Reporter and Farmer (legal notices) $36.85; Allen Fedje (payroll), $1,686.94 and $1,686.95; Mary Jo Button (payroll), $498.31; Terry Kulesa (payroll), $517.27; Quick Book Services (bank service charges), $1.75 and $5.25; Sioux Valley Coop Rosyln (maintenance), $41.65, $38.70, $40.58 and $54.28; Web Water (maintenance expense), $35.00; IRS (Payroll Liabilities), $1,230.50; Pickerel Lake Corner (rent), $40.00; HR One Stop (maintenance supplies), $20.24 Coteau Hills Construction (building costs), $44,325.85 and $43,367.43; One Call Systems (dig notice), $5.25; Northland Auto (maintenance), $20.74; Hahler Automotive, Inc. (maintenance) $45.45; Newark (maintenance supplies), $78.94; Mc Master Carr ( maintenance supplies), $278.66; Amazon (maintenance supplies), $18.20.**

**MAINTENANCE REPORT: No problems with the big lift stations last month. Three small lifts had hoses that had come off. They’ve been repaired. Relief valves arrived and the pumps have been repaired.**

**OLD BUSINESS: Construction of the PLSD building began on June 19, 2017. The building is quickly arriving at completion. Painting is being done. The contractual completion date is September 19. 2017. However, it looks like the building will be completed in two to three weeks.**

**The Board is still anticipating holding meetings on Saturdays whenever it is possible.**

**The Board discussed landscaping for the new building. They are still going with natural cover. A decision was made to spray for weeds in October (spray used will NOT harm the lake) and plant in November.**

**NEW BUSINESS: The purchasing of an above ground fuel tank for PLSD usage was tabled.**

**A motion was made by Finnesand and seconded by Sprenger to purchase a used stationary generator from Glacial Lakes Electric. LLC. for $13,687.43 for the large lift station at the South End to serve as a back up to the system in case of a power outage. Motion carried.**

**There will be an Open House at the new building. It was decided to hold the open house during Memorial Day weekend of 2018, so everything will be completed, inside and out.**

**There is a Board Trustee position opening October 31, 2017. The term runs for three (3) years. Consult the PLSD website or the Webster Reporter and Farmer for details.**

**If an election is necessary, it will be held at the PLSD building. The address is 2908 Peabody Ave., Grenville, SD.**

**The rough draft of the budget of 2018 was presented by Fedje. Discussion was held by the Board. A final draft should be ready to vote on at the September meeting.**

**A motion was made by Finnesand and seconded by Sprenger to purchase a thousand (1,000) gallon above ground propane tank. Motion carried.**

**A motion was made by Finnesand and seconded by Sprenger appropriate $2,000.00 for the purchase of furniture for the new building. Motion carried.**

**NEXT MEETING: The next meeting will be held on Thursday, September 21, at 5:00 PM at the new building.**

**ADJOURNMENT: There being no further business to come before the Board, Finnesand
moved and Sprenger seconded to adjourn the meeting. Motion carried. Meeting adjourned at 10:10 AM.**