TRUSTEE MEETING

September 7, 2022 @ 4:00 PM

**ATTENDANCE**: Meeting was called to order at 4:00 PM by Trustee Finnesand. Roll call taken - present were Trustees Josh Bartos, Iver Finnesand and Kim Remily. Also present were District Clerk Mary Finnesand, NECOG representative Lesleann Palmer, and representatives from Helms Engineering - Corey Helms, Bob Babcock, and Leif Redinger.

**AGENDA:** Proposed agenda reviewed, and motion made to approve the agenda as written by Remily; second by Bartos. Motion passed.

**PUBLIC COMMENT:** No public comments

**OLD BUSINESS:**

Helms Engineering presented findings from the bid opening to the Board with the lowest bid coming in at approximately $1,300,000 higher than the original funding request. Helms compared the bid to PLSD’s funding request to determine the main differences in cost. As expected, increased material and labor costs attributed to the higher bid. Motion made by Trustee Finnesand to table the bid until PLSD is awarded additional funding, if any, from the September DANR hearing. Motion seconded by Trustee Remily; motion passed.

Lesleann Palmer (NECOG) presented an updated DANR fuding request due to the increased project costs for the Board to consider. Motion made by Trustee Bartos to update and approve the DANR funding request of $1,300,000 for a total project cost of $4,263,000. Motion seconded by Trustee Remily; motion passed.

The Board discussed the updated resolution necessary to submit the DANR application. Motion made by Trustee Remily to approve Resolution 2022-2 authorizing PLSD Board President Iver Finnesand to sign on behalf of PLSD as follows:

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

Motion seconded by Trustee Bartos; motion passed.

**NEW BUSINESS:** Helms Engineering and NECOG discussed the need for a public hearing to discuss possible rate increases due to the additional funding request. If needed, the Board set September 26, 2022, at 4:00pm for the hearing. PLSD will wait to schedule the hearing until Helms and NECOG confer with DANR to determine if a rate hearing is necessary prior to PLSD learning if they are awarded additional funding.

NECOG representative Lesleann Palmer presented the Board with a contract for services provided for the project. Motion made by Bartos and seconded by Remily to authorize Iver Finnesand to sign on PLSD’s behalf. Motion passed.

**ADJOURNMENT**: Meeting ended at 4:40pm. Trustee Remily made motion and Trustee Finnesand seconded to adjourn. Motion passed.

**NEXT MEETING**: Next regular meeting is September 9, 2022, at 10:00am. Agenda will be posted on the District’s website ([PLSDistrict.org](http://www.plsdistrict.org/)) and at the office 24 hours prior to the meeting.

Submitted by Mary Finnesand, PLSD Clerk