

PICKEREL LAKE SANITARY DISTRICT  
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AMENDED TRUSTEE MEETING MINUTES  
April 4, 2016, @ 10:00 AM  
RESIDENCE OF MARY JO BUTTON

**ATTENDANCE:** Meeting was called to order at 9:00 A.M. Present were Richard Sprenger, Craig Bair, Mary Finnesand, Al Fedje, Maintenance/Treasurer, and Mary Jo Button.

**MINUTES:** Motion was made by Finnesand and seconded by Bair to approve the minutes for the November 23, 2015 meeting. Motion carried.

**MAINTENANCE:** Fedje reported that winter maintenance was minimal. Five of the seven lift checks are completed. Inspection showed that 3 or 4 of the seals flanges are weak. Fedje has ordered the necessary parts. Labor will run about \$400.00 for labor to repair all. About \$800.00 will be needed to machine down the machine impeller housing in the pump mating face on the main pump at the South End. The rest of the pumps will be inspected shortly. Fedje ordered 10 LED lightbulbs for lifts. Will see if these last longer than the ones presently used.

**TREASURER'S REPORT:** A motion to accept the financial reports presented by Fedje as of January, February, and part of March of 2016 was made by Bair and seconded by Sprenger with the motion carrying. The March report reflects balances on hand for the following: Capital Improvement Savings: \$10,850.00, General Account Checking: \$9,153.00, General Account Savings: \$54,404.15, Reserve and Replacement: \$178,293.68 and Total Checking/Savings: \$252,700.83.

A motion was made by Bair and seconded by Finnesand to approve the following expenses with the motion carrying: Lake Region Electric (electricity), \$740.38 and \$700.53; Ottertail (electricity), \$21.07 and \$43.69; Venture Communications (telephone), \$90.95 and \$88.64; Al Fedje (payroll), \$1,798.33, \$1,798.33, \$1,758.66, and \$1,769.59; Cardmember Service (maintenance), \$151.98 and \$797.63; Community Oil Roslyn (gas ), \$77.61 and \$83.13; Dakota Pump and Control,( maintenance), \$2,750.00 and \$469.39; South Dakota One Call (dig locate), \$1.05; Reporter and Farmer (legal notices), \$120.54; Internal Revenue Service (payroll liabilities), \$1,035.62; SDML (insurance) \$856.00; Mary Jo Button (payroll), \$535.52 and \$498.57; Terry Kulesa (payroll), \$517.27 and \$517.27; Northland Auto Center (maintenance) \$29.99 and \$399.08; Web Water ( water), \$35.00; Deleney Law Office(legal work), \$2,693.87; Milbank Win Water Works (maintenance), \$905.99;

**OLD BUSINESS:** The title search for the PLSD property has been completed by Grue Abstract of Webster, and we now have title insurance for said property.

**The Board is researching the feasibility of erecting a building on the property owned by the PLSD.**

**Duerre Excavation has removed the existing building on the PLSD property.**

**A new pickup was purchased for the PLSD for \$35,200.00. The old pickup was sold for \$4,000.00. Running boards will be purchased for the new pickup.**

**NEW BUSINESS: The Board will discuss the need for an audit at a later date.**

**All Treasurer's reports will be emailed to the Board members.**

**The Board approved the purchase of an upgrade of Quickbooks for the PLSD financial record keeping.**

**Fedje and Bair will research weed control products to be used around the lagoon to control weed growth without harming the watershed.**

**NEXT MEETING: The next meeting will be held on Monday, May 9, 2016 @ 9:00 AM at the home of the Clerk, Mary Jo Button. The address is 1765 Dulynn Road.**

**ADJOURNMENT: There being no further business to come before the Board, Sprenger moved and Bair seconded to adjourn the meeting. Motion carried. Meeting adjourned at 11:15 AM.**