PICKEREL LAKE SANITARY DISTRICT

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TRUSTEE MEETING

July 30, 2018 @ 4:00 PM

PLSD BUILDING

**ATTENDANCE**: Meeting was called to order at 4:10 PM. Present were Trustees Craig Bair and Richard Sprenger; Iver Finnesand. Also present were PLSD employees Al Fedje, Maintenance/Treasurer and Mary Finnesand, Clerk.

**APPOINTMENT OF INTERIM TRUSTEE:** The Board appointed Iver Finnesand to serve the remaining trustee term (expires November 2018) vacated by Mary Finnesand.

**MINUTES**: The Board reviewed the June minutes. Motion was made by Sprenger and seconded by Finnesand to approve the June 2018 minutes as recorded. Motion carried.

**MAINTENANCE REPORT:** Fedje reported minor issues with small pumps during June up through the July 4th holiday. He reported that floats were replaced at the state park and issues with the new Fogrod system on the main lift that caused false alarms. Fedje will work to address the Fogrod sensitivity issue to reduce the faulty alarm occurrences.

**TREASURER’S REPORT**: Financial report as of 06/30/18 was presented by Al Fedje. The report reflects balances on hand as follows: Capital Improvement Savings - $24,152; General Checking $11,193; General Savings $72,085; Reserve & Replacement $124,755; for a total of $232,186.

**JUNE EXPENSES:**

Service Charge: Dakotah Bank ($10.00); Maintenance Salary: Justin Carlson ($250.00); Maintenance Supplies: A&S Hardware ($13.98), Ron Saw Shop ($681.49); Maintenance Telephone: Venture Communications ($44.38); Miscellaneous Maintenance: SD One Call ($.945); Pump & Control Maintenance: HR One Stop ($56.46, $24.12), Sioux Valley Coop ($31.00); Clerk Salary: Mary Finnesand($574.33); Telephone & Internet: Venture Communications ($45.05, $68.94); Payroll Expenses: QuickBooks Payroll Service ($1.75, $5.25); Allen Fedje ($2,163.58, $2,163.58); Payroll Liabilities: IRS ($1,200.16); Office Expense: Reporter & Farmer ($134.54), Venture Communications ($68.94); Telephone: Venture Communications ($45.72); Electrical Usage: Ottertail Power Company ($32.64, $22.65), Lake Region Electric ($843.97).

A motion was made by Sprenger and seconded by Finnesand to accept the Treasurer’s Report and approved expenses. Motion carried.

**OLD BUSINESS:**

Fedje provided update on disposal of surplus property – no one has contacted him to date regarding the assets: 1000-gallon tank on tandem axle trailer; 8hp trash pump; 40-gallon water heater, and a manual retrievable crane/hoist. Board directed Fedje to check with Dana’s Corner Store about parking the 1000-gallon tank w/trailer on his lot to draw attention to it.

Fedje and Mary Finnesand presented an update on the emergency messaging system and proposed to gather the primary cell number of each cabin owner to use the alert system. The Board discussed gathering the numbers by contacting the Pickerel Lake Conservancy group to see if they have the information available. Mary Finnesand will contact a PLC board member to request the information. As another option, the numbers will be gathered at the PLC annual meeting in August and added as a reminder in the September billing statements. The Board would like the alert system implemented by November in time for the winter season.

**NEW BUSINESS**: Fedje presented an estimate to purchase a spare pump that is unique and services four locations on the west side. The pump is nearly 20 years old so will need to be replaced in the near future. Fedje presented an estimate from Dakota Pump for $8,560 for one pump and will take 4-6 weeks for delivery. Sprenger made a motion to purchase the spare pump; seconded by Bair. Fedje also requested that an inventory of the small pumps be built up. There are approximately 100 pumps around the lake that are at various ages, so he’d like to order 10 pumps for back up. Board requested that Fedje secure and estimate and present it at the next meeting.

Fedje presented a draft 2019 budget for the Board to consider. The Board reviewed the 2018 actual vs. budget figures through the six-month period ending 6/30/2018. Fedje and Finnesand will review the individual accounts and recategorize to more closely match the budget categories and present another update at the August meeting.

The Board discussed the current dumping fees charged to outside vendors for use of the lagoon. Currently, two vendors paying $400 annually for $10 per dump up to 40 loads. Since the lagoon will need cleaning in the future, the Board determined that dumping fees should be increased to $800 annually for $20 per dump up to 40 loads. Bair made the motion to increase the fees effective for 2019; Sprenger seconded the motion.

**NEXT MEETING**: August 17, 2018, at 4:00pm at the District building.

**ADJOUNRMENT**: Meeting ended at 5:05pm. Sprenger made motion and Finnesand seconded to adjourn.