

PICKEREL LAKE SANITARY DISTRICT  
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TRUSTEE MEETING MINUTES  
August 15, 2016, @ 9:00 AM  
PICKEREL LAKE CORNER STORE

**ATTENDANCE:** Meeting was called to order at 9:25 A.M. Present were Richard Sprenger, Craig Bair, Mary Finnesand, Al Fedje, Maintenance/Treasurer, Mary Jo Button and Duane Hemmah.

**MINUTES:** Motion was made by Bair and seconded by Finnesand to approve the minutes with corrections for the June 18, 2016 meeting. Motion carried.

**MAINTENANCE:** Fedje reported that one (1) minor repair at lift station2 and one (1) personal pump replacement at Bill Nelson's were completed this month.

**TREASURER'S REPORT:** A motion to accept the financial reports presented by Fedje as of 07/31/16 was made by Finnesand and seconded by Bair with the motion carrying. The July report reflects balances on hand for the following: Capital Improvement Savings: \$13,155.32, General Account Checking: \$3,579.39, General Account Savings: \$44,280.05, Reserve and Replacement: \$171,530.82 and Total Checking/Savings: \$232,545.58.

A motion was made by Finnesand and seconded by Bair to approve the following expenses with the motion carrying: Lake Region Electric (electricity), \$720.02; Ottetail (electricity), \$20.20; Venture Communications (telephone), \$89.50; Al Fedje (payroll), \$1,610.34 and \$1,610.32; Community Oil Rosyln (gas ), \$36.83and \$30.68; Dakota Pump and Control,( maintenance); \$351.02 and \$855.00; South Dakota One Call (dig locate), \$10.50 and\$19.95; Internal Revenue Service (payroll liabilities), \$1,023.12; Mary Jo Button (payroll), \$532.03; Terry Kulesa (payroll), \$517.27; Web Water ( water), \$35.00; Duerre Excavating, Inc. (dig), \$1,632.61; HR One Stop(gas), \$40.85, \$20.41 and \$51.71; QuickBooks Payroll Service (payroll expenses), \$17.50; Northside Implement, LLC (maintenance), \$27.21; A&S Hardware Hank (maintenance supplies), \$20.46.

**OLD BUSINESS:** A motion was made by Sprenger and seconded by Bear to have Chuck Stoks at Webster Home and Lumber put together the bid package for the construction of the PLSD building. Motion carried.

A motion was made by Sprenger and seconded by Finnesand to approve the budget for 2017. Motion carried.

Finnesand presented information about the building of a web site for the PLSD. Discussion was held with a decision reach that Finnesand will research further so that a decision can be made at the next Board meeting.

**NEW BUSINESS:** Notice is hereby given that (1) vacancy for the office of Trustee for a (3) three year term will exist by virtue of the termination of the term of the present holder of that office on the 31<sup>st</sup> day of October, 2016. Further information about the vacancy will be in upcoming papers.

A motion was made by Sprenger and seconded by Finnesand to give a 5% cost of living raise to PLSD employees. Motion carried.

A motion was made by Bair and seconded by Finnesand to move the meeting place for the Board to Dana's Corner Store. Motion carried.

**NEXT MEETING:** The next meeting will be held on Friday, September 9' 2016 at Dana's Corner Store

**ADJOURNMENT:** There being no further business to come before the Board, Bair moved and Finnesand seconded to adjourn the meeting. Motion carried. Meeting adjourned at 10:35 AM.