PICKEREL LAKE SANITARY DISTRICT

2908 Peabody Avenue

Grenville, SD 57239

[www.PLSDristrict.org](http://www.PLSDristrict.org)

Email: [info@PLSDistrict.org](mailto:info@PLSDistrict.org) Telephone: 605-486-0069

TRUSTEE MEETING

October 18, 2019 @ 4:00 PM

PLSD BUILDING

**ATTENDANCE**: Meeting was called to order at 4:00 PM. Present were Trustees Craig Bair, Richard Sprenger and Iver Finnesand. Also present were PLSD employees Al Fedje, Maintenance/Treasurer and Mary Finnesand, Clerk.

**MINUTES**: September 2019 minutes were reviewed. Motion to approve as reviewed by Sprenger; seconded by Finnesand Motion passed.

**MAINTENANCE REPORT:** Fedje reported that the pump replaced at the East State Park will be rebuilt and used as a backup with an estimated repair cost of $3,872.76. Fedje reported that during routine pump checks, he struck a large rock with the PLSD maintenance truck. Insurance claim has been submitted with repairs being done at the time of the meeting.

**TREASURER’S REPORT**: Fedje presented financial reports as of 9/30/2019. The report reflects balances on hand as follows: Capital Improvement Savings $31,423.40; General Checking $16,802.36; General Savings $95,626.78; Reserve & Replacement $141,593.81; for a total of $285,446.35. Financial statements and accounts receivable reviewed. Motion to approve financial statements and expense by Finnesand; seconded by Bair. Motion passed.

**SEPTEMBER EXPENSES:**

Maintenance Salary: Justin Carlson ($250.00); Maintenance Telephone: Venture Communications ($44.93); Pump & Control Maintenance: Joe Lesner ($190.00), Dakota Pump ($663.27, $344.90, $1,635.00), Milbank Winwater Works ($534.00, $48.42, $10.00), Sioux Valley Coop ($23.38, $36.63, $33.47, $52.80), Sturdevants ($7.34); Misc Maintenance: ($814.97); Maintenance Supplies: McMaster Carr ($124.46), First Call Auto Parts ($197.01); Clerk Salary: Mary Finnesand ($574.33); Bank Service Charge: Dakotah Bank ($11.60); Telephone & Internet: Venture Communications ($46.34, $68.94); Office Supplies: Reporter & Farmer ($19.75, $72.20); Payroll Expenses: QuickBooks Payroll Service ($1.86, $5.59); Allen Fedje ($2,163.58, $2,163.58); Payroll Liabilities: IRS ($1,182.18); Electrical Usage: Ottertail ($32.66, $36.51), LREA ($839.73); Water: WEB ($37.74, $37.12).

**OLD BUSINESS:** Fedje reported that Bill Thorson with SDARWS has not been in touch since the last meeting. Trustee Sprenger made the following motion: Fedje will call Bill Thorson on Oct 21st to secure a date to review the camera footage and locate the area of repair to replace the section of line that Hydro-Klean identified during the camera inspection. Additionally, Fedje will request Bill Thorson review the camera footage and pump run times and provide his professional assessment of the system health, including recommendations for additional inspection or rehabilitation work, if needed. Motion seconded by Finnesand. Motion passed.

The Board did not receive multiple petitions for the trustee vacancy; therefore, the election cancellation notice will be run in the Dakota Reporter & Farmer. Trustee Bair will continue to serve on the Board. The Board reviewed and approved the contract drafted for snow removal. Finnesand made the motion to direct Board President Craig Bair to execute the contract. Motion seconded by Sprenger. Motion passed. The Board directed Fedje to secure signature from Benike Masonry and provide proof of insurance.

The Board reviewed pump run times updated through September 30th. Based on observations, pumps 1 and 10 times appeared elevated. Fedje reported that pump 10 had check valve issues repaired in September so times are dropping. Fedje inspected the main lift station (pump 1) and reported that both pumps utilized by the lift station are showing signs of wear. Finnesand made motion to rebuild both pumps in main lift station; Sprenger seconded the motion. Motion passed.

**NEW BUSINESS**: The Board discussed recent communications with the South End Association. The Association requested a manhole location map they can use while making an assessment of drainage and road issues in their neighborhood. Finnesand made a motion directing Fedje to contact Helms & Associates on October 21 to request a manhole location map that can be provided to the South End Association. Sprenger seconded the motion; motion passed.

**NEXT MEETING**: Next meeting is November 19, 2019 at 8:00am. Agenda will be posted on the District’s website ([PLSDistrict.org](http://www.plsdistrict.org/)) and at the office 24 hours prior to the meeting.

**ADJOUNRMENT**: Meeting ended at 4:40pm. Finnesand made motion and Sprenger seconded to adjourn. Motion passed.

Submitted by Mary Finnesand, PLSD Clerk