



Pickernel Lake Sanitary District

2908 Peabody Avenue
Grenville, SD 57239
605.486.0069
info@plsdistrict.org

PICKEREL LAKE SANITARY DISTRICT

RESOLUTION NO. 2026-3

A RESOLUTION ADOPTING THE OWNER-REQUESTED PRIVATE SYSTEM SERVICE POLICY

WHEREAS, the Pickernel Lake Sanitary District ("PLSD") owns and operates a sanitary sewer collection system; and

WHEREAS, property owners may request that PLSD inspect, assess, maintain, repair, or otherwise perform work relating to private service lines, individual lift stations, or other privately owned sanitary sewer components; and

WHEREAS, PLSD Ordinance No. 12A assigns property owners responsibility for the ownership, service, repair, maintenance, replacement, cost, and condition of private sewer lines, individual lift stations, and other equipment located between an owner's structure and PLSD's main collection line, except as otherwise provided by written agreement; and

WHEREAS, the Board of Trustees finds that a written policy is necessary to establish uniform terms for considering and performing owner-requested work on private sanitary sewer components;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of PLSD as follows:

1. **Adoption.** The Board hereby adopts the Owner-Requested Private System Service Policy, together with its Owner Work Authorization form, in the form presented to and approved by the Board. The Policy and form are incorporated into this Resolution by reference.
2. **Effective Date.** The Policy shall take effect immediately upon adoption of this Resolution. The effective date stated on the Policy shall be the date this Resolution is adopted.
3. **Administration.** PLSD's officers, employees, agents, and contractors shall administer the Policy according to its terms. The PLSD President and Clerk are authorized to take actions reasonably necessary to implement the Policy, including maintaining the approved form, receiving owner requests and authorizations, and applying duly adopted rates, charges, fees, and collection procedures.
4. **No Expansion of Authority or Responsibility.** Nothing in this Resolution or the Policy transfers ownership of a private sanitary sewer component to PLSD, creates a continuing PLSD duty concerning a private component, expands an easement, or changes an owner's responsibilities under Ordinance No. 12A or other applicable PLSD ordinances, resolutions, policies, agreements, or law.
5. **Prior Inconsistent Actions.** Any prior policy, motion, or administrative practice inconsistent with this Resolution is superseded to the extent of the inconsistency.



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Adopted by the Board of Trustees of the Pickerel Lake Sanitary District at a duly noticed meeting held on
8/14, 2026.

Vote:

Ayes: 3

Nays: 0

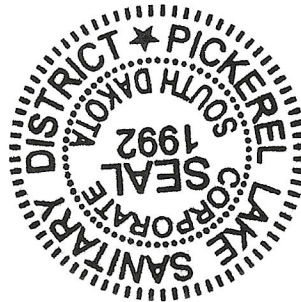
Absent: 0

Abstaining: 0

Iver Finnesand, President
Pickerel Lake Sanitary District

ATTEST:

Mary Finnesand, Clerk
Pickerel Lake Sanitary District





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Owner-Requested Private System Service Policy

Effective Date: August 14, 2026

1. Purpose.

This Policy establishes the terms under which Pickerel Lake Sanitary District ("PLSD") may perform owner-requested inspection, assessment, maintenance, repair, or other work relating to a private service line, individual lift station, or other privately owned sanitary sewer component.

2. Owner responsibility under Ordinance No. 12A.

Consistent with PLSD Ordinance No. 12A, the property owner remains responsible for the ownership, service, repair, maintenance, replacement, cost, and condition of private sewer lines, individual lift stations, and other equipment located between the owner's structure and PLSD's main collection line, except as otherwise provided by written agreement.

3. Discretionary service.

PLSD may, but is not required to, provide requested work on a private sewer component. PLSD may decline a request based on personnel availability, equipment availability, safety, access, the nature of the work, or any other operational consideration.

PLSD's inspection, assessment, or performance of requested work does not transfer ownership of a private facility to PLSD and does not create a continuing duty by PLSD to maintain, repair, replace, monitor, or respond to an emergency involving that facility.

4. Owner request and access authorization.

Before non-emergency work is performed, the owner shall submit or confirm a request for service and authorize PLSD to enter the owner's property and perform the requested work. The owner shall identify and obtain any access rights, permissions, or easements required to reach a private facility located on another person's property.

5. Costs and billing.

The owner shall pay PLSD's authorized charges for requested work, including labor, equipment, materials, contractor costs, administrative costs, and applicable fees. PLSD shall bill the owner under its adopted rate, charge, or fee schedule.

Any charge that is a lawful charge for sewer service rendered or made available, and that remains unpaid on October 1, shall be handled in accordance with PLSD's adopted collection policy and applicable law.

6. Scope of PLSD work.

PLSD will determine the scope of any work it agrees to perform. Unless PLSD agrees otherwise in writing, PLSD is not responsible for work beyond the specific service requested, private-system design or



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adequacy, concealed or unknown conditions, restoration of landscaping or other improvements, or damage caused by an owner's private facility or preexisting condition.

7. Easement and private disputes.

PLSD may use its own recorded easement rights only for PLSD purposes and for services PLSD has agreed to provide. This Policy does not create an easement, expand an existing easement, or require PLSD to resolve a private boundary, access, ownership, maintenance, or other dispute between property owners.

8. No waiver; Amendment.

PLSD's decision to provide or decline requested work in one instance does not create an obligation to provide the same work in the future and does not waive any PLSD right. The Board of Trustees may amend, suspend, or repeal this Policy at a properly noticed meeting.

Mary C Finneand 8/14/26
PLSD Clerk



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Owner Work Authorization

Property Address/Legal Description:

Requested Work:

The undersigned owner requests that PLSD perform the work described above, authorizes PLSD to enter the property as necessary for that work, and agrees to pay PLSD's authorized charges. The owner confirms that the owner has obtained all access rights required for PLSD to reach any private facility located outside the owner's property.

The owner understands that the private system remains the owner's responsibility and that PLSD's performance of requested work does not transfer ownership or create a continuing maintenance or emergency-response obligation for PLSD.

Owner: _____

Date: _____

PLSD: _____

Date: _____