PICKEREL LAKE SANITARY DISTRICT

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**TRUSTEE MEETING MINUTES**

**JUNE 12, 2017 @ 9:00 A.M.**

**DANA’S COUNTRY STORE**

**ATTENANCE: Meeting was called to order at 9:00 AM. Present were Richard Sprenger, Craig Bair and Mary Finnesand. Also present were Al Fedje, Maintenance/Treasurer, and Mary Jo Button, Clerk.**

**MINUTES: Motion was made by Finnesand and seconded by Sprenger to approve the minutes from the May 22nd meeting. Motion carried.**

**TREASURER’S REPORT: Financial report as of 05/31/17 was presented by Fedje. The report reflects balances on hand for the following: Capital Improvement Savings: $38,091.62, General Account Checking: $101,738.55, General Account Savings: $82,364.12 and Reserve and Replacement: $205,305.81. A motion was made by Finnesand and seconded by Sprenger to accept the Treasurer’s report. Motion carried.**

**A motion was made by Sprenger and seconded by Finnesand to approve the following expenses with the motion carrying: Lake Region Electric (electrical usage) $793.93; Ottertail Power Company (electrical usage), $24.92; Venture Comm. (telephone), $88.79; Allen Fedje (payroll), $1,686.95 and $1,686.95; Mary Jo Button (payroll), $498.30; Terry Kulesa (payroll), $523.69; Quick Book Services (bank service charges), $1.75, $10.00 and $5.25; Sioux Valley Coop Roslyn (maintenance), $30.62 and 21.73; Web Water (maintenance expense), $35.00; IRS (Payroll Liabilities), $1,230.50; Pickerel Lake Corner (rent), $40.00; Roslyn Post Office (mailing expense), $49.00; HR One Stop (maintenance supplies), $49.86, $35.49, $28.09,38.50, $42.66 and $25.05; Hawkins, Inc. (odor control), $2,441.00; Mayore Electric (electrical work), $2,108.68.**

**There is only one (1) outstanding account receivable.**

**MAIN TENANCE REPORT: Only one call last month. Odor control has begun.**

**OLD BUSINESS: Water and sewer for the new building are completed. Don’t have a start date yet for beginning of construction. PLSD wants power to be run from road to the new building from the road across PLSD property and not the neighbor’s. Al will relay our request to Ottertail.**

**Discussion was held concerning holding periodic meetings on Saturdays. The Board will attempt to hold at least one summer meeting on a Saturday to allow for users to attend. The Board will meet in July on Saturday, the 15th at 8:00am. The Board will have representatives at the Pickerel Lake Conservancy’s August meeting to give a quick update on the new building and answer questions.**

**A motion was made by Finnesand and seconded by Sprenger to appoint Marc Reedstrom as the PLSD’s new lawyer. Motion carried.**

**The Board is aiming to complete and finalize the contract for the Building this week.**

**NEW BUSINESS: The Board will discuss above-ground tank for storage of fuel at the July meeting.**

**NEXT MEETING: The next meeting will be held on Monday, July 15 @ 8:00 AM at . The Corner Store.**

**ADJOURNMENT: There being no further business to come before the Board, Sprenger  
moved and Finnesand seconded to adjourn the meeting. Motion carried. Meeting adjourned at 9:50 AM.**