PICKEREL LAKE SANITARY DISTRICT

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**TRUSTEE MEETING MINUTES**

 **SEPTEMBER 21, 2017 @ 5:00 P.M.**

**PLSD BUILDING**

**ATTENANCE: Meeting was called to order at 5:00 P.M. Present were Richard Sprenger, Craig Bair and Mary Finnesand. Also present were Al Fedje, Maintenance/Treasurer, and Mary Jo Button, Clerk.**

**MINUTES: Motion was made by Finnesand and seconded by Sprenger to approve the minutes from the August 19, 2017 meeting. Motion carried.**

**TREASURER’S REPORT: Financial report as of 08/31/17 was presented by Fedje. The report reflects balances on hand for the following: Capital Improvement Fund: $38,114.58, General Account Checking: $8,032.77, General Account Savings: $62,408.09, Reserve and Replacement: $117,718.40 and Total Checking/Savings: $226,273.84. A motion was made by Sprenger and seconded by Finnesand to accept the Treasurer’s report. Motion carried.**

**A motion was made by Sprenger and seconded by Finnesand to approve the following expenses with the motion carrying: Lake Region Electric (electrical usage), $875.21; Ottertail Power Company (electrical usage), $30.56 and $26.58; Venture Comm. (telephone), $88.64; Dakota Pump and Control (maintenance), $1,469.39; Reporter and Farmer (legal notices) $30.00; Allen Fedje (payroll), $1,686.94 and $1,686.95; Mary Jo Button (payroll), $504.73; Terry Kulesa (payroll), $517.27; Quick Book Services (bank service charges), $1.75, $5.25 and $10.00; Sioux Valley Coop Rosyln (maintenance), $38.96, $48.67, $29.93 and $19.49; Web Water (maintenance expense), $35.00; IRS (Payroll Liabilities), $1,230.50; Pickerel Lake Corner (rent), $40.00; Coteau Hills Construction (building costs), $44,325.85 and $45,273.29; One Call Systems (dig notice), $7.35; Dakota Bank-Webster (mailing expenses), $147.00; Wheelock Products (maintenance), $112.37.**

**MAINTENANCE REPORT: One call last month. Minor repair needed. Will be replacing light bulbs with LED bulbs on the lifts and pumps as they burn out. Will begin preparing the system for winter next month.**

**OLD BUSINESS: Construction of the PLSD building began on June 19, 2017 and is now completed. September’s meeting was held in the new building as will all future meetings.**

**Generators have been purchased and will be installed soon. A propane tank is being rented instead of being purchased. Most of the furniture has been purchased under budget.**

**Trustee nomination petitions must be filed with the PLSD Clerk by October 18, 2017.**

**The Board is still planning to landscape using natural cover. Spraying for weeds will be done in October (spray used will NOT harm the lake) and planting of natural cover to be done in November.**

**NEW BUSINESS: Much discussion was held on the budget for 2018. The Board wishes to have more specific information as a matter of clarification for PLSD users before approving the new budget. The Board plans to have the budget approved on or before the next meeting.**

**NEXT MEETING: The next meeting will be held on Monday, October 16, at 9:00A.M. at the new building.**

**ADJOURNMENT: There being no further business to come before the Board, Finnesand
moved and Sprenger seconded to adjourn the meeting. Motion carried. Meeting adjourned at 6:15 P.M.**