PICKEREL LAKE SANITARY DISTRICT

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TRUSTEE MEETING

September 11, 2020 @ 4:00 PM

**ATTENDANCE**: Meeting was called to order at 4:00 PM. Present were Trustees Craig Bair, Richard Sprenger and Iver Finnesand. Also present were PLSD employees Al Fedje, Maintenance/Treasurer, Mary Finnesand, Clerk, and Day County Conservation District Project Coordinator Dennis Skadsen.

**MINUTES**: The Board reviewed August 2020 minutes. Motion made to approve the minutes by Sprenger; seconded by Finnesand. Motion passed.

**AUGUST MAINTENANCE REPORT:** Fedje reported that the lift station located at Ramona Beach was repaired due to pipe erosion. The significant repair required excavation work; however, was completed quickly. Cabin users were notified via text alert system to conserve while the repair was being done. A small lift station was repaired to replace a float pack. Fedje reported that HydroKlean began working on the remaining manholes. He has located all manholes and has raised all of them except three that will be completed soon.

**TREASURER’S REPORT**: Fedje presented financial reports as of 8/31/2020. The report reflects balances on hand as follows: Capital Improvement Savings $22,331.26; General Checking 11,014.89; Reserve & Replacement $194,239.31; for a total of $227,585.46. Financial statements and accounts receivable reviewed. Accounts receivables dropped significantly during June; however, accounts that remain outstanding in October will be reported to Day County to be added to their tax assessment. Motion to approve financial statements and accounts payable by Finnesand; seconded by Sprenger. Motion passed

**AUGUST EXPENSES:**

Maintenance Salary: Justin Carlson ($468.00); Maintenance Telephone: Venture Communications ($45.18); Pump & Control Maintenance: SV Coop ($48.54, $25.88, $47.93), Eden Lumber ($23.74), Dakota Pump & Control ($3,233.68, $1,632.66, $1,040.82); Misc Maintenance: McMaster Carr ($115.98), Blackburn Manufacturing ($104.62), W), SD One Call ($28.35) Grainger ($95.93); Building Supplies/Maintenance: Webster Ace ($26.97); Clerk Salary: Mary Finnesand ($574.33); Bank Service Charge: Dakotah Bank ($10.00); Telephone & Internet: Venture Communications ($46.86, $68.94); Office Supplies & Expense: Text-Em All ($90.00), Roslyn Post Office ($165.00), Payroll Expenses: QuickBooks Payroll Service ($1.86, $5.59); Allen Fedje ($2,163.58, $2,163.58); Payroll Liabilities: IRS ($1,182.16); Electrical Usage: Ottertail ($34.55, $47.22), LREA ($940.29); Water Usage: WEB Water ($37.34).

**OLD BUSINESS:** Dennis Skadsen, GF&P, provided an update on the zebra mussel issue at Pickerel Lake. The Board is concerned for the potential impact of the fish cleaning stations on the sanitary system. Skadsen explained that the mussels multiply quickly and has noticed an increase in population at the lake. He stated that a lot is still unknown about the invasive species; however, felt that the toxicity in the sewer system should prevent the mussels from growing if they get into the pipes. The Board discussed possible effects on the holding pond with Skadsen as well. Skadsen suggested that Fedje periodically check the rip rap to look for mussels growing, but still felt that they shouldn’t impose any immediate concern.

Clerk Finnesand provided an updated on the vacancy petition process and noted that petitions won’t be allowed until September 25 – October 15. If multiple petitions are received during that period, an election will be held. Additional updates will be provided at the October meeting.

**NEW BUSINESS**: The Board discussed with Fedje the potential need for similar lift station repairs done at Ramona Beach to the remaining 10 lift stations. Due to the age of the system, the Board would like to consider proactively replace the piping to prevent future issues. The Board agreed to determine next steps once the main lift station re-piping is completed and the cost is known.

**NEXT MEETING**: Next meeting is October 2, 2020 at 4:00pm. Agenda will be posted on the District’s website ([PLSDistrict.org](http://www.plsdistrict.org/)) and at the office 24 hours prior to the meeting.

**ADJOUNRMENT**: Meeting ended at 4:45pm. Finnesand made motion and Sprenger seconded to adjourn. Motion passed.

Submitted by Mary Finnesand, PLSD Clerk